

PROFORMA

Service Card of PD Teachers and Full Time Junior Language Teachers for promotion as HSA (Core subjects), HSA (Language) and Full Time Jr. Language Teachers

1	Name of category to which promotion is sought	
2	Name of Teacher	
3	Contact No. of Teacher	
4	Designation	
5	Name of school now working	
6	Contact No. of HM	
7	Date of Birth	
8	Qualification A) General	
	B) KTET	
	Category - III	
	Category - IV	
	Exemption if any	
	C) BEd/ NET (with optional Subject and year)	
	D) MEd/Phd	
	D) Others	
	F) Exemption if any	
9	Date of commencement of continuous service in the present category	
10	Date of commencement of continuous service in the present category in Ernakulam Dist.	
11	Mode of appointment in present category in Ernakulam dist. (ie, PSC/IDT/CES/PH/Promotion)	
12	Sl. No. of the Appointment Order/Transfer Order issued by the DDE, Ernakulam in case of PSC/IDT	
13	If the initial appointment made in Part Time Category, the date of avail of Full Time Benefit should be specified	

14	Order No. of declaring the Probation in the Present Category	
15	Details of LWA Taken : A) Purpose of Leave	
	B) Govt. Order of sanctioning LWA	
	C) Period of LWA taken	
16	Total eligible service counting for promotion	
17	Native place and present address	
18	Remarks	

DECLARATION

I do hereby declare that the Service particulars and other details furnished above are true to the best of my knowledge and belief.

Place :

Signature :

Date :

Name & Designation of the Teacher :

VERIFICATION CERTIFICATE

I have verified the service particulars with relevant records and Service book of Sri./Smt..... and found correct.

Place :

Signature of Headmaster

Date :

counter signature of AEO